



Notice of the next Council Meeting

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...	Premises Committee
Time...	10.00am
Date...	Wednesday 5 June 2019
Place...	John Turner Room, Town Hall, High Street, Bridgwater

Councillors will be discussing all the items listed overleaf on the Agenda.

David Mears

David Mears PSLCC
Town Clerk
30 May 2019

10.00am (Prior to the start of the meeting)

Questions and comments from members of the public

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Premises owned by the Town Council. No decision can be taken during this session¹, but the Chairman may decide to refer any matters raised for further consideration.

¹N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

A G E N D A

PRE2019/01 To receive Apologies for Absence and to approve the reasons given (LGA 1972 s85 (1))

PRE2019/02 Declarations of interests - Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

PRE2019/03 Offices – to consider and take a decision on moving Town Council administration and Mayor's Parlour from the current office to new offices within the Town Hall and to consider options for existing office and a continued High Street presence for the Town Council

PRE2019/04 Offices – to give delegated authority to the Town Clerk to let offices and rooms within the Town Hall

PRE2019/05 Offices – to discuss options for the empty offices on the second floor above the newly refurbished offices

PRE2019/06 Bristol Road Site – to create a working party to investigate Bridgwater Guy Fawkes Carnival Committee's proposals

PRE2019/07 To resolve to exclude members of the press and public - To agree that agenda item PRE2019/08 be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies (Admission to Meetings) Act 1960

PRE2019/ 08 To discuss options for the rear of the Town Hall