



**Minutes of the Virtual Meeting of Bridgwater Town Council's
Finance and Policy Executive Committee
held via video conferencing software Zoom on Monday 21
September 2020 at 15:00hrs**

Present - Councillors

B Smedley - Chair

G Burrows

T Heywood

L Gibson

M Lerry

K Pearce

L Redman (via phone)

In Attendance:

David Mears – Town Clerk and Cllr G Slocombe. There was one member of the public present. There were no members of the press present.

FEC2020/43 To receive Apologies for Absence and to approve the reasons given (LGA 1972 s85 (1))

None

FEC2020/44 Declarations of interests - Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

None declared

FEC2020/45 To approve and sign as a correct record the minutes of the Finance Committee Meeting held on Monday 10 August 2020 (LGA 1972 sch 12, para 41(1))

RESOLVED - that the minutes of the Finance and Policy Executive Committee Meeting held on Monday 10 August 2020 be signed as a correct record

FEC2020/46 Grant Support - to receive and decide the following grant applications:

- A. **Grant request received from Sedgemoor District Council** – to provide a Sensory area and wheelchair friendly Roundabout in Coronation Park

RESOLVED – to award £1,000

- B. **Grant request received from Durleigh Sailing Club** - to repair one of our club boats damaged during storms, during lock down; to buy and erect a new bosun shed store to help keep our club assets safe and in good order; To go towards a range of marketing activities and public sail taster days to get the club back on its feet after Covid.

RESOLVED – to award £1,000

FEC2020/47 Finance – to receive update on COVID-19 impact on the council budget, financial forecast assessment

The Town Clerk provided an update on the current performance against the revised budget. The budget despite the ongoing COVID-19 pandemic is performing as expected.

RESOLVED – to note

FEC2020/48 To resolve to exclude members of the press and public - To agree that agenda item FEC2020/49 and FEC2020/50 be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies (Admission to Meetings) Act 1960

RESOLVED - that agenda item FEC2020/49 and FEC2020/50 be dealt with after the public (including the press) have been excluded

FEC2020/49 Property update – to receive an update on the council’s tenanted properties, Bristol Road Land and Town Hall

RESOLVED –

- i. to note the update
- ii. Bristol Road Land – to agree to dispose of the land by way of selling as per the Chesters Valuation, clear conditions of the sale were given to the Town Clerk. The Heads of Terms to remain confidential until the matter is concluded.

FEC2020/50 Staffing

I.Cemeteries staff – to move seasonal workers onto permanent full time contracts

RESOLVED - to move seasonal workers onto permanent full time contracts

II.Administration Staffing review – to receive an update on staffing restructure and to consider amended options

RESOLVED – to note the update and to create a new post of Office Administrator and to revision of the apprenticeship course to ‘customer service’

With no further business the meeting closed at 15:47

Signed

Date