



**Minutes of the Virtual Meeting of Bridgwater Town Council's
Finance and Policy Executive Committee
held via video conferencing software Zoom on Monday 15
February 2021 at 15:00hrs**

Present - Councillors

B Smedley - Chair

L Leavy

G Burrows

K Pearce

J Cordiner

M Lerry

L Gibson joined the meeting at 15.07 hrs

In Attendance:

David Mears – Town Clerk, Councillor G Slocombe, and Fiona Tuck - Finance Assistant. There were no members of the public or press present.

FEC2021/01 To receive Apologies for Absence and to approve the reasons given (LGA 1972 s85 (1))

No apologies had been received.

FEC2021/02 Declarations of interests - Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

None declared

FEC2021/03 To approve and sign as a correct record the minutes of the Finance Committee Meeting held on Thursday 10 December 2020 (LGA 1972 sch 12, para 41(1))

RESOLVED - that the minutes of the Finance and Policy Executive Committee Meeting held on Thursday 12 December 2020 be signed as a correct record.

FEC2021/04 Financial Year 2020/21 – to receive the Year to Date budget as of 10 February 2021 and to receive provisional projections for the remainder of the financial year.

The Town Clerk introduced the Year to Date budget, informing councillors that there were areas of significant under, and over, spend. However, there were no areas of concern and there remained significant monies in the budget to see us through to the end of the financial year. The Town Clerk thanked councillors for their diligence in adhering to the budget.

Cllr Lerry requested information regarding the balance held in the CIL account and the predicted figure remaining at the end of the financial year.

RESOLVED –

- a) to note the Year to Date budget
- b) to circulate the CIL figures to members.

FEC2021/05 Accounts for Payment – to note the income and expenditure for January 2021.

RESOLVED – to note

FEC2021/06 To resolve to exclude members of the press and public - To agree that agenda item FEC2021/07 be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies (Admission to Meetings) Act 1960

RESOLVED - that agenda item FEC2021/07 be dealt with after the public (including the press) have been excluded

Councillor Gill Slocombe, and Fiona Tuck left the meeting.

FEC2021/07 Staffing

- a) To receive a general staff update and update on staff annual leave balances

RESOLVED – to note the update

- b) To approve payment of TOIL for a member of staff

RESOLVED – to approve the payment of TOIL for a member of staff

- c) To give authority to the Town Clerk to move one member of staff up one increment (subject to satisfactory appraisal)

RESOLVED – To give authority to the Town Clerk to move one member of staff up one increment (subject to satisfactory appraisal)

- d) To give authority to the Staffing Sub-Committee to move one member of staff up one increment (subject to satisfactory appraisal)

RESOLVED – To give authority to the Staffing Sub-Committee to move one member of staff up one increment (subject to satisfactory appraisal)

With no further business the meeting closed at 15.41 hrs

Signed

Date