



Notice of the next Council Meeting

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of...	Finance Committee
Time...	3.00pm
Date...	Tuesday 18 December 2018
Place...	John Turner Room, Town Hall, High Street, Bridgwater

Councillors will be discussing all the items listed overleaf on the Agenda.

David Mears

David Mears PSLCC

Town Clerk

12 December 2018

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

A G E N D A

1. **To receive Apologies for Absence and to approve the reasons given** (LGA 1972 s85 (1))
2. **Declarations of interests** - Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)
3. **To approve and sign as a correct record the minutes of the Finance Committee Meeting held on Wednesday 28 November 2018** (*attached*) (LGA 1972 sch 12, para 41(1))
4. **Art Centre** – to review grant funding conditions for 2017/18 and 2018/19
5. **Financial Year 2019/20** - To review draft budget for 2019/20 (*information to follow*)
6. **Town Hall Theatre** – to approve replacement winch for the chandelier(s) (*information to follow*)
7. **Christmas Tree** – to approve installing a sump to secure the Christmas Tree for 2019 and beyond
8. **Membership** – to approve membership of Society of Local Council Clerks (*information attached*)
9. **Council Office I.T** – to approve the purchase of new I.T equipment and software for the Office and Town Hall Steward (*information to follow*)

Committee members: Cllrs Smedley (Chair), Glassford, Granter, Heywood, Johnstone, Lerry, Moore and Pearce.