



Notice of the next Council Meeting

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of... **Bridgwater Town Council**
Time... **7.00pm**
Date... **Thursday 24 October 2019**
Place... **Charter Hall, Town Hall, High Street, Bridgwater**

Councillors will be discussing all the items listed overleaf on the Agenda.

David Mears

David Mears PSLCC
Town Clerk
17 October 2019

7.00pm (Prior to the start of the meeting)

Questions and comments from members of the public

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Bridgwater. No decision can be taken during this session¹, but the Chairman may decide to refer any matters raised for further consideration.

¹N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

Policing in Bridgwater

A representative from Bridgwater's Police Team (if present) are invited to provide updates and discuss issues in Bridgwater.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

A G E N D A

TC2019/93 To receive Apologies for Absence and to approve the reasons given (LGA 1972 s85 (1))

TC2019/94 Declarations of interests - Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

TC2019/95 To approve and sign as a correct record the minutes of the Town Council Meeting held on Thursday 1 August 2019 (LGA 1972 sch 12, para 41(1))

TC2019/96 Mayor Announcements

TC2019/97 Town Council Leader— Cllr Smedley to update members on matters of interest and forward plan (*N.B no decisions can be taken¹*)

TC2019/98 Portfolio Holders – to receive written reports (if any) from Portfolio Holders

TC2019/98i Youth Portfolio – to appoint a councillor to the Youth Portfolio who will sit on the Finance and Policy Executive Committee.

TC2019/99 Town Clerk's Oral Report –update on progress since the last meeting and items of information (*N.B no decisions can be taken¹*)

TC2019/100 Twinning – to receive updates on matters relating to Twinning in Bridgwater (*N.B no decisions can be taken¹*)

TC2019/101 Forums – to receive minutes of recent forum(s) meetings and to discuss issues raised (*N.B no decisions can be taken¹*)

TC2019/102 To adopt the Single Use Plastic Policy

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TC2019/103 **Finance** – to adopt the revised Financial Regulations. N.B NALC issued a revised set in July.

TC2019/104 **TC2019/104 Code of Conduct** – to resolve the NALC Code of Conduct.

TC2019/105 **Finance** – To agree to provide Match Funding for the Creative People and Places project.

TC2019/106 **Finance** – to note the Year to Date Budget as of 17 October 2019.

TC2019/107 **Finance** –Accounts for Payment and Income - to note items of expenditure and income for September 2019

TC2019/108 **Finance** - Notification of the Conclusion of the Audit by External Auditors of the Annual Governance and Accountability Return submitted for the year ending 31 March 2019. Members to note:-

- the conclusion of the External Audit and that figures were restated due to incorrect figures being provided by the External Auditor for the previous financial year and figures being apportioned incorrectly since 2016; and
- that no Risk Management Scheme was in place for 2018/19 Financial Year.

TC2019/108 **To resolve to exclude members of the press and public - To agree that agenda item TC2019/109, 110 and 111 be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies (Admission to Meetings) Act 1960**

TC2019/109 To discuss and agree the termination of the Service Level Agreement with Sedgemoor District Council for the management of St John’s Cemetery at Bristol Road and Quantock Road Cemetery and to discuss next steps

TC2019/110 To discuss and to make a decision on the request received to purchase Town Council Land at Bristol Road

TC2019/111 To discuss the Freehold transfer of Bridgwater Art Centre building (11-13 Castle Street) from Sedgemoor District Council to the Town Council and the decision of the Executive of Sedgemoor District Council and to discuss options for future management arrangements