

BRIDGWATER TOWN COUNCIL

Report of the Town Clerk to the Meeting on 25 October 2018

1. PAYMENT OF ACCOUNTS and RECEIPTS:

The report recording all payments made during September 2018 (Month 6) itemising all cheques and DDRs paid is attached. In addition to the information listed above, reports also show the receipts received during the relevant period, provide cost centre reports and relevant period bank reconciliations.

2. MATTERS ARISING from PREVIOUS MINUTES: Brief reports on the following:

Min. 36/18 i – **Forward Plan 2018/19 (Tracker)**(Copy to follow): Relevant items are referred elsewhere on agenda and in relevant papers.

Min. 36/18 iii – **Town Hall(s) and Properties Working Party – 1. Trinity Hall:** The planning consent for the change of use from Community Hall (Use class D1) to Bike workshop and sales (B1) has been granted. 'On your Bike' temporary premises in Eastover opened last Thursday with the Deputy Mayor 'cutting the chain'.

2. Town Hall Stage Curtains: Members will also wish to acknowledge that in the latest major element in the continuing programme of re-furbishment and upgrade of the main Town Hall Theatre, stage and facilities the Stage Curtains have been replaced. The major contribution to this (£2825.78 of the total cost of £3492.36) was provided from earmarked restricted reserves held by BTC – funds donated following the winding up of the 'Bridgwater Theatre Trust' whose original aim was a new theatre for Bridgwater.

AGENDA ITEM 11. PUBLICATIONS AND CORRESPONDENCE:

For Decision

1. Bridgwater Town Team, Snowflakes and Switch-on & Xmas lights - Arrangements for Switch-on including Mayoral Party, entertainment on stage, fairground rides, stalls, squibbing etc. & additional lighting cross road strings at Eastover entry (Mercure Hotel), St Mary Street (Tree lights on Churchyard tree) & Angel Place frontage High Street are being finalised. Any items arising from the Town Team Meeting of the 02 October or the S & S on 18 October 2018 will be advised at the meeting. At this point all is moving forward with the usual most welcome co-operation of all involved in this voluntary effort.
2. Report on follow-up of SDC Community Scrutiny Task and Finish Working Group : Rejuvenation of Town Centres meeting – deferred item (if any).
3. Recommendations for future of Somerset Library Service. Bridgwater Library is to continue as is but is, of course, subject of a funding bid of which the BTC are a partner organisation.
4. Joint Parishes Cluster – 09 October 2018. Any references will be brought forward at the meeting.
5. Town Hall – Fire Safety Risk Assessment. The current risk assessment has been reviewed and updated by Three Ways Fire Prevention Services, and was utilised in conjunction with the use of the town hall theatre for the recent carnival concerts. Where minor immediate works were required these have been addressed or programmed, and will be planned to the target date for most of November 2019. A small budget requirement will be assessed for 2019/20.
6. Somerset Waste Partnership – Pledge against Preventable Plastic; Request for support for distribution reminders.
7. Grant applications : Ups and Downs Southwest – Production and distribution of Down Syndrome Awareness video (£430.00) ; & letter of thanks for grant for St Mary's Church – Clock maintenance (£312)

For Information

1. EDF/HPC Community Forum – 15 November 2018 & Transport Forum – 01 November 2018
2. EDF Hinkley B – September monthly report 2018
3. Hinkley Point Site Stakeholder Group – 26 October 2018
4. Hinkley C visit – Report received from the THEBERTON & EASTBRIDGE ACTION GROUP on SIZEWELL (TEAGS)

5. Southern Bridgwater and North Petherton Community Mitigation Scheme – Cycle and footways – Completion of Grant Agreement and Memorandum of Understanding (BTC & NPTC / SDC & SCC).
6. Apple Day at the Meads Eco Park & Minutes of Eco-Park Steering Group of 27 September 2018
7. Canal and River Trust – User Group Forum – 08 November 2018
8. SLCC Branch meeting - 21 September 2018
9. NALC – Bulletin including review of future of local councils
10. Royal Mail – Scam mail awareness
11. Somerset Waste Partnership – September 2018 Briefing; Xmas and New Year collections; Welcome Packs
12. LCAS Risk Topic update – October 2018 – Tree Liabilities & Cemetery/Memorial Management
13. SWS – Web report – September 2018
14. SDC News releases – Breast Cancer Care ; Bower Ponds works ; Northgate Scheme ;
15. Magazines, newsletters, press releases, conferences, seminars and product information

(Background documents to items listed in this section Agenda Item 11 are available in Town Clerk's Office and have mostly been circulated by e-mail)

Alan Hurford
Town Clerk

18 October 2018