



Notice of the next Council Meeting

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Annual Meeting of...	Bridgwater Town Council
Time...	19:00hrs
Date...	Thursday 19 November 2020
Place...	Virtual Meeting using Zoom Meeting ID: 898 9943 6031 Passcode: 864032 or Phone: +44 203 901 7895

Councillors will be discussing all the items listed overleaf on the Agenda.

Yours faithfully

David Mears

David Mears CertHE PSLCC

Town Clerk

12 November 2020

**19.00 (Prior to the start of the meeting)
Questions and comments from members of the public**

Public Attendance: If the public wish to make a comment or ask the committee a question, these must be emailed to the Town Clerk at least 24 hours in advance.

N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)



Revised A G E N D A

TC2020/71 Election of Mayor (Chairman of the Council) and Acceptance of Office. (LGA 1972 s14 (1), 15(1&2), 33(1) and 34(1&2))

- I. New Mayor Announcements
- II. Mayor's Appointment of Mace Bearer until May 2021
- III. Mayor's chosen Charity until May 2021
- IV. Mayor's Cadet until May 2021
- V. Mayor's Chaplain until May 2021

TC2020/72 To receive Apologies for Absence and to approve the reasons given (LGA 1972 s85 (1))

TC2020/73 Declarations of interests - Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

TC2020/74 Election of Deputy Mayor (Vice Chairman of the Council).

TC2020/75 To approve and sign as a correct record the minutes of the Full Council Meeting held on Thursday 20 August 2020 (LGA 1972 sch 12, para 41(1))

TC2020/76 To appoint a Leader of the Council

TC2020/77 To appoint a Deputy Leader of the Council

TC2020/77 i – Opposition Group to name Leader and Deputy Leader of their group

TC2020/78 Town Council Leader – update on matters of interest and forward plan *(N.B no decisions can be taken¹)*

TC2020/79 Town Clerk's Oral Report – update on progress since the last meeting and items of information *(N.B no decisions can be taken¹)*

TC2020/80 Portfolio Holders – to receive written reports (if any) from Portfolio Holders *(N.B no decisions can be taken¹ with the exception of those listed below)*

Recommendations from Transport Liaison Group

- I. That this council requests that provision of EV charging facilities, as an integral part of all planning development, to assist with climate emergency controls
- II. That this council requests a review of town-centre parking with introduction of 20 mph speed limit and chicanes where practical and lower parking fees for EVs
- III. That this council works with the relevant authorities to ensure that Residents' parking schemes are promoted where applicable, with clear guidelines for making applications

¹N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).



- IV. That this council makes it an aspiration for Basculer bridge to be closed to cars, as part of improved cycling/walking access to docks and town centre
 that this council initiates an investigation into the prevalence of "engine idling" and a campaign to persuade car users to cease this practice
- VI. That this council initiates a development of pedestrian and Home Zones in Bridgwater
- VII. That this council initiates and support a "Bus It" campaign to encourage use of public transport

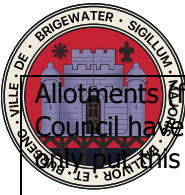
TC2020/81 Review of Committee Structure – Cllr Smedley to present proposals on Committee memberships and appointments and:

- I. To reinstate all committees from Jan 2021, reapprove the terms of reference of committees and make appointment to the Planning and Premises Committees
- II. To appoint the following Portfolio Holders and shadow Portfolio holders to the following areas:

2020/21 New List	Portfolios	Shadow Portfolios
Leader	Cllr Smedley	Cllr Slocombe
Property	Cllr Redman	Cllr Lilley
Community	Cllr Pearce	Cllr Cresswell
Economy & Personnel	Cllr Lerry	Cllr Rodrigues
Transport	Cllr Burrows	Cllr Slocombe
Art, Heritage & Culture	Cllr Leavy	Cllr Rodrigues
Youth	Cllr Cordiner	Cllr Aujla
Climate Emergency	Cllr Gibson	Cllr Aujla

- III. To appoint the following councillors to the following outside bodies:

Outside Body	Designation	Appointee
Wyndham Lecture Trust meet once a year-look at investment and divide to secondary schools and college	Member	Lerry
Town Team	PFH Economy	Lerry & Town Clerk
Bridgwater Art Centre - now two full voting members	PFH Culture	Leavy & Smedley
Carnival Committee –	Member	Burrows
Bridgwater Cultural Partnership	PFH Culture	Lerry/Leavy & Town Clerk
Seed (trustee)	PFH Economy	Lerry
Inland Waterways Association and Docks	PFH Community	Pearce
Meads Steering Group	PFH Community	Pearce
Tidal Barrier Stakeholders	PFH Economy	Lerry
Tidal Barrier Enhancement	PFH Community	Pearce
Hamp Community Association	Ward member	Leavy
Sydenham Community Centre	2 x ward member	Granter & Loveridge
Victoria Park Community Centre	2 x ward member	Lerry & Cordiner
Bridgwater Memorial Homes	Member	Cresswell
Friends of Wembdon Road Cemetery - Mayor invited to be president. Ward councillors have asked for involvement.	Mayor	Redman Lilley & Slocombe
Together team	Member	Granter
Kingsdown Pavilion - in abeyance	PFH Premises	Redman
All EDF related bodies	PFH Premises	Redman & Town Clerk



Allotments (future option)
Council have offered member participation as a future solution but will
this forward if requested.

BRIDGWATER TOWN COUNCIL
Town Hall, High Street, Bridgwater TA6 3AS
PFH Community Pearce
01278 427692
townclerk@bridgwater-tc.gov.uk

TC2020/82 Calendar of Meetings - to adopt revise the calendar of meetings for municipal year 2020/21

TC2020/83 Review Council Policies and Procedures:

- I. Review of Standing Orders – recently revised (no changes required)
- II. Review of Financial Regulations – recently revised (no changes required)
- III. Review of Complaints Procedure - (no changes required)
- IV. Review of Community Grants Funding Policy - (no changes required)
- V. Review of Councillor –Officer –Employee Protocol - (no changes required)
- VI. Review of Health and Safety Statement General Policy - (no changes required)
- VII. Review of Recording of Meetings Policy - (no changes required)
- VIII. Review of Social Media Policy - (no changes required)
- IX. Review of Training and Development Policy - (no changes required)
- X. Review of Risk Management Scheme - (no changes required)
- XI. Review of Scheme of Delegation - (no changes required)
- XII. Review of Information and Data Protection Policy – (no changes required)
- XIII. Review of Retention and Disposal Policy – (no changes required)
- XIV. Review of The Management of Transferable Data Policy – (no changes required)
- XV. Review Sustainable Transport Plan for Bridgwater – with amendments (Cllr Burrows to highlight)
- XVI. Review of Publication Scheme

TC2020/84 Allotments - to approve the request from the Bridgwater Allotments Association for water to be disconnected at one of the allotment sites, as all allotments have rain water harvesting in place.

TC2020/85 Finance – to note the Year to Date Budget as of 11 November 2020

TC2020/86 Finance – Accounts for Payment and Income – to note items of expenditure as approved under delegated authority or under previous Council/Committee decisions and income received for August, September and October 2020

TC2020/87 To resolve to exclude members of the press and public - To agree that agenda item TC2020/88 and TC2020/89 be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies (Admission to Meetings) Act 1960

TC2020/88 Lodge – to give full delegated authority for the Town Clerk in conjunction with the Portfolio Holders for Premises and Economy to appoint contractors to refurbish the lodge and arrange the letting of the Lodge. Funds for the work to be taken from CIL and SDC

TC2020/89 Taunton Road - SDC plans and Town Council land – to receive an update from the Town Clerk and to give consent for the Town Clerk to continue discussions and support in principle to SDC plans