



**Minutes of the Virtual Meeting of Bridgwater Town Council's
Finance and Policy Executive Committee
held via video conferencing software Zoom on Monday 20 July
2020 at 15:30hrs
in the Committee Room, Town Hall, Bridgwater**

Present - Councillors

B Smedley - Chair

G Burrows

L Gibson

T Heywood

M Lerry

K Pearce

L Redman

In Attendance:

David Mears – Town Clerk. There were no members of the press or public present.

FEC2020/24 To receive Apologies for Absence and to approve the reasons given (LGA 1972 s85 (1))

Apologies for absence was received from Cllr J Cordiner who has a work commitment.

RESOLVED – to accept the apology and to approve the reason given

FEC2020/25 Declarations of interests - Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

There were no declarations of interests

FEC2020/26 To approve and sign as a correct record the minutes of the Finance Committee Meeting held on Friday 13 March 2020 (*to follow*) (LGA 1972 sch 12, para 41(1))

RESOLVED - that the minutes of the Finance and Policy Executive Committee Meeting held on Friday 13 March be signed as a correct record

FEC2020/27 Finance – to discuss COVID-19 impact on the council budget, financial forecast assessment and to discuss a revision of the 2020/21 Council budget

RESOLVED – that the revised budget be recommended for approval to the August Full Council meeting with a further review in October.

FEC2020/28 Grant Support – to consider reopening of the grant budgets taking into account agenda item FEC2020/27

RESOLVED – that the revised grant budget be reopened once the revised budget is adopted by Full Council

FEC2020/28 Finance – to note the Year to Date Budget as of 15 July 2020

RESOLVED – to note

FEC2020/29 Finance –Accounts for Payment and Income - to note items of expenditure and income for June 2020

RESOLVED – to note

FEC2020/30 To resolve to exclude members of the press and public - To agree that agenda item FEC2020/31 and FEC2020/32 be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies (Admission to Meetings) Act 1960

FEC2020/31 Property update – to receive an update on the council tenanted properties

RESOLVED – to note

FEC2020/32 Staffing

- i. Staff vacancies – next steps

RESOLVED – that the administration apprenticeship with Bridgwater and Taunton College still proceed and that the facilities vacancy be frozen and reviewed in later in the financial year

- ii. General staffing update and update on plans to return to office working

RESOLVED – to note

With no further business the meeting closed at 16:31

Signed

Date