



**Minutes of the Meeting of Bridgwater Town Council's Finance and Policy Executive Committee
held on Wednesday 13 November 2019 at 10:00am
in the Charter Hall, Town Hall, Bridgwater**

Present - Councillors

B Smedley - Chair	T Heywood
G Burrows	M Lerry
J Cordiner (arrived at 10:20am)	K Pearce
L Gibson (arrived at 10:05am)	L Redman

In Attendance:

David Mears PSLCC – Town Clerk. There were three members of the public and no members of the press present.

No comments were made by members of the public.

FEC2019/37 To receive Apologies for Absence and to approve the reasons given (LGA 1972 s85 (1))

There were none – all committee members present.

FEC2019/38 Declarations of interests - Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

Cllr L Redman and Cllr Cordiner (members of SDC grant panel) declared a non-pecuniary interest in agenda item #FEC2019/40 III and did not vote.

FEC2019/39 To approve and sign as a correct record the minutes of the Finance Committee Meeting held on Wednesday 11 September 2019 (to follow) (LGA 1972 sch 12, para 41(1))

RESOLVED - that the minutes of the Finance and Policy Executive Committee Meeting held on Wednesday 11 September 2019 be signed as a correct record.

FEC2019/40 Grant Support

Representatives from each applicant explained their projects and answered questions.

- I. To consider the application from Somerset and Wessex Eating Disorders Association (£500)

Cllr Gibson joined the meeting at 10.05am

RESOLVED – to award £500

- II. To consider the application from Rusty Road 2 Recovery CIC (£2,500)

III. **RESOLVED** – to award £2,500

Cllr Cordiner joined the meeting at 10.20am

IV. To consider the application from Westfield United Reformed Church for project work (£2,500)

RESOLVED – to award £2,500

V. To consider the application from Bridgwater Arts Centre (£2,300)

RESOLVED – to award £2,300

VI. To release the remaining amount of Core Grant Funding to Bridgwater Arts Centre

RESOLVED – to release the remaining amount (£15,000)

FEC2019/41 Portfolio Holders – to receive written reports from portfolio holders *(if any) (NB for information only and no decisions can be taken)*.

I. Civic

II. Climate Change

III. Community

IV. Economy and Personnel

V. Policy and Finance and Executive

VI. Properties, Infrastructure and Nuclear

VII. Transport

VIII. Youth

Oral reports were received.

FEC2019/42 Tree Fund Scheme – to agree a tree fund policy statement

RESOLVED – to agree the proposed tree fund policy statement

FEC2019/43 Tree Fund – to release funding to purchase 100 trees for The Meads

Withdrawn as funding obtained elsewhere

FEC2019/44 Websites – to consider to hosting the bridgwaterworkhouse.com Website or to integrate with the Town Council website.

RESOLVED - to take control of the bridgwaterworkhouse.com domain and to integrate the website with the Town Council website

FEC2019/45 Finance - Accounts for Payment and Income - to note items of expenditure and income for October

RESOLVED – to notes

FEC2019/46 Finance – to give authority to the Town Clerk to move providers for the Town Council's Electric and Gas supplies

RESOLVED – that authority be granted to the Town Clerk to move providers for the Town Council's Electric and Gas supplies. Suppliers to be environmentally friendly.

FEC2019/47 Mayor Review – to discuss Cllr Redman's review of the Mayor arrangements.

RESOLVED – to adopt Cllr Redman's review report.

FEC2019/48 To resolve to exclude members of the press and public - To agree that agenda items FEC2019/49, 50, 51 and 52 be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies (Admission to Meetings) Act 1960

RESOVLED – that agenda items FEC2019/49, 50, 51 and 52 be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason

of the confidential nature of the business to be transacted Public Bodies (Admission to Meetings) Act 1960

FEC2019/49 Bristol Road– to take a decision on the land at Bristol Road (to receive the two valuation reports, email correspondence from the Carnival Committee and to take a decision based on these reports and email correspondence) delegated from Full Council.

RESOLVED – that the Town Clerk and Cllr Redman continue to discuss with the Carnival Committee and a bottom-line figure was agreed.

FEC2019/50 Cemeteries – to take a decision on the ground maintenance arrangements from 1 April 2020

RESOLVED – to bring the ground maintenance of the cemeteries in-house from 1 April 2020. TUPE will apply as per the Town Clerks report and the Town Clerk to be given delegated authority to undertake this process and to do whatever is necessary to ensure the Town Council is equipped to successfully manage the cemeteries.

FEC2019/51 Staffing Structure – to discuss the proposed staff structure

RESOLVED – to adopt the proposed staff structure and recommend to full Council

FEC2019/52 Draft Budget for 1 April 2020 – 31 March 2021

RESOLVED – that the draft budget be proposed and sent to the December full Council meeting for discussion.

With no further business the meeting closed at 13:07hrs

Signed

Date