



Notice of the next Council Meeting

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Committee Members,

You are hereby summoned to attend the following meeting:

Meeting of... Finance and Policy Executive Committee
Time... 15:30hrs
Date... Monday 26 April 2021
Place... [Virtual Meeting using Zoom](#) Meeting ID: 827 3923 4037 Passcode: 192691 or Phone: +44 203 901 7895

Councillors will be discussing all the items listed overleaf on the Agenda.

Yours faithfully

David Mears

David Mears CertHE PSLCC

Town Clerk

19 April 2021

15.30 (Prior to the start of the meeting)

Questions and comments from members of the public

Public Attendance: If the public wish to make a comment or ask the committee a question, these must be emailed to the Town Clerk at least 24 hours in advance.

N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)



A G E N D A

FEC2021/17 To receive Apologies for Absence and to approve the reasons given (LGA 1972 s85 (1))

FEC2021/18 Declarations of interests - Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

FEC2021/19 To approve and sign as a correct record the minutes of the Finance Committee Meeting held on Thursday 25 March 2021 (LGA 1972 sch 12, para 41(1))

FEC2021/20 Climate – Update on Tree Fund and overall Climate Action Plan formation

FEC2021/21 Finance – Accounts for Payment and Income – to note items of expenditure as approved under delegated authority or under previous Council/Committee decisions and income received for March 2021

FEC2021/22 Finance – to note the Year to Date Budget 31 March 2021

FEC2021/23 Town Council Insurance – to receive update on Town Council insurance review and to approve new 3 year contract

FEC2021/24 To resolve to exclude members of the press and public - To agree that agenda item FEC2021/25 be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies (Admission to Meetings) Act 1960

FEC2021/25 Staffing

a) To receive a general staffing update and update on staff annual leave balances

b) To receive update on current staffing budget, vacancies and to approve revision to two vacant posts

Committee members: Councillors Smedley (Committee Chair), Burrows, Cordiner, Granter, Leavy, Lerry, Pearce, and Redman.