



BRIDGWATER TOWN COUNCIL
Town Hall, High Street, Bridgwater TA6 3AS
01278 427692
townclerk@bridgwater-tc.gov.uk

Notice of the next Council Meeting

MEMBERS OF THE PUBLIC AND THE PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Committee Members,

You are hereby summoned to attend the following meeting:

Meeting of... **Finance and Policy Executive Committee**
Time... **15:00hrs**
Date... **Monday 21 September 2020**
Place... **Virtual Meeting using [Zoom Meeting Software](#)**
Meeting ID - 858 2959 4663 Passcode 017693

Councillors will be discussing all the items listed overleaf on the Agenda.

Yours faithfully

David Mears

David Mears CertHE PSLCC
Town Clerk
15 September 2020

15.00 (Prior to the start of the meeting)

Questions and comments from members of the public

Public Attendance: If members of the public wish to join this meeting they should contact the Town Clerk (by email townclerk@bridgwater-tc.gov.uk), to receive instructions on how to access the meeting. If the public wish to make a comment or ask the committee a question, these must be emailed to the Town Clerk at least 24 hours in advance.

N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

A G E N D A

FEC2020/43 To receive Apologies for Absence and to approve the reasons given (LGA 1972 s85 (1))

FEC2020/44 Declarations of interests - Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

FEC2020/45 To approve and sign as a correct record the minutes of the Finance Committee Meeting held on Monday 10 August 2020 (LGA 1972 sch 12, para 41(1))

FEC2020/46 Grant Support - to receive and decide the following grant applications:

- A. **Grant request received from Sedgemoor District Council** – to provide a Sensory area and wheelchair friendly Roundabout in Coronation Park
- B. **Grant request received from Durleigh Sailing Club** - to repair one of our club boats damaged during storms, during lock down; to buy and erect a new bosun shed store to help keep our club assets safe and in good order; To go towards a range of marketing activities and public sail taster days to get the club back on its feet after Covid.

FEC2020/47 Finance – to receive update on COVID-19 impact on the council budget, financial forecast assessment

FEC2020/48 To resolve to exclude members of the press and public - To agree that agenda item FEC2020/49 and FEC2020/50 be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies (Admission to Meetings) Act 1960

FEC2020/49 Property update – to receive an update on the council's tenanted properties and Town Hall

FEC2020/50 Staffing

- A. **Cemeteries staff** – to move seasonal workers onto permanent full time contracts
- B. **Administration Staffing review** – to receive an update on staffing restructure and to consider amended options

Committee members: Councillors Smedley (Committee Chair), Burrows, Cordiner, Gibson, Heywood, Lerry, Pearce, and Redman.