



Notice of the next Council Meeting

Members of the Public and the Press are invited to attend all Council Meetings
(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of... Extraordinary HR Committee

Place... W101 Bridgwater Room, Town Hall, High Street, Bridgwater,
Somerset, TA6 3AS

Date... Tuesday, March 17, 2026

Time... 18:00

Councillors will be discussing all the items listed overleaf on the Agenda.

Yours faithfully

David Mears

David Mears FdA FSLCC

CEO and Town Clerk

12 March 2026

(Prior to the start of the meeting)

Questions and comments from members of the public

To ask a question or speak at a meeting, you will need to submit your request to a member of the Democratic Services Team in advance of the meeting. You can request to speak at a council meeting by emailing your full name, the agenda item and your question to the Democratic Services Team emailing enquiries@bridgwater-tc.gov.uk Any requests need to be received by 5pm on the day that provides 2 clear working days before the meeting (excluding the day of the meeting itself). For example, if the meeting is due to take place on a Thursday, requests need to be received by 5pm on the Monday prior to the meeting. The Chair will invite you to speak at the beginning of the meeting under the agenda item Public Question Time, but speaking is limited to 3 minutes. You can only speak to the Council or Committee once. If there are a group of people attending to speak about a particular item, then a representative should be chosen to speak on behalf of the group.

1N.B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film, and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the Public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting

A G E N D A

HRC2026/11 - To receive apologies for absence

HRC2026/12 - Declarations of interests

HRC2026/13 - To resolve to exclude the Press and Public

and to agree that agenda items from HRC2026/14 inclusive be dealt with after the public (including the press) have been excluded, as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted, in accordance with the Public Bodies (Admission to Meetings) Act 1960.

HRC2026/14 - Staff in Confidence

a) To note the resignation of the Chief Executive Officer/Town Clerk/Proper Officer due to a new opportunity, with an agreed departure date of 31 March 2026.

b) To recommend to Full Council that Sally Jones (Director of Finance) be appointed as the interim Chief Executive Officer/Town Clerk/Proper Officer while a recruitment process is undertaken and concluded.

c) To discuss handover arrangements.

d) To discuss and agree the recruitment process.

e) To review staffing structure and make adjustments

End of Agenda

CIRCULATION

Councillors, Lerry, Mander, Marsh, Pearce, and Smedley