



**Minutes of Property Committee held in the Bridgwater Room on
Wednesday 13 December 2023 at 10:00**

Present:

Councillors: Tim Mander (Chair), Brian Smedley, Jacqui Solomon, Leigh Redman, Liz Leavy, and Mick Lerry.

In Attendance: Lorna Williams, David Mears, Geoff Sawyer

PROP2023-15 APOLOGIES To receive Apologies for Absence and to approve the reasons given (LGA 1972 s85 (1))

RESOLVED: Apologies were received, and reasons approved for Councillors Slocombe who was unwell, Pearce and Lilley who had a prior engagement

PROP2023-16 DECLARATIONS OF INTERESTS Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

RESOLVED: None were declared.

PROP2023-17 TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE PROPERTY COMMITTEE MEETING HELD ON 13 SEPTEMBER 2023

RESOLVED: The Minutes of the Premises Meeting held on 13 September 2023 were signed as a correct record.

PROP2023-18 TO NOTE THE ACTION LIST

RESOLVED: It was noted that all actions had been completed.

PROP2023-19 PROPERTIES UPDATE REPORT to receive the update report from the Facilities Manager on the Town Council's various properties.



RESOLVED: The Committee noted the Facilities update including:
Town Hall – key audit and heating
Museum – external render and timber frame repairs
Other Properties –ReCreationTrinity Hall, and Old Labour Rooms

PROP2023-20 PROJECT UPDATE REPORT to receive the update report from the Project Officer on the various projects on Town Council Properties

RESOLVED: The Committee noted the Project Update Report including:
Town Hall – Town Deal
The meeting was informed that the Theatre renovation work in phase 2 will now take place from April 2025. The Dressing Rooms will continue to be updated so a separate tender for this work will go out in the New Year.
Town Hall – other
Arts Centre – Town Deal
Arts Centre water ingress – completed
The Unit roof & PV – completed
Blake Museum – Mill Feasibility Study, on hold
St. John's Cemetery – Bristol Road Extension
ReCreation – refurbishment –completed week commencing 11th December 2023
Trinity Hall - the investigation into a PV installation on the roof of Trinity Hall was raised and this option "continues to be investigated".

The Chair thanked all those involved in getting the ReCreation Building up and running and in particular the Project Officer for all his input and dedication to the project.

PROP2023-21 DATE OF NEXT MEETING 20th March 2024

The Chairman closed the meeting at 10:35

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Signed.....

Dated.....

DRAFT